

May 16th, 2024

Mr. Privia and Members of the Board:

The current steamer at the elementary purchased in 2004, has been having issues the last couple of years.

Maintenance has fixed the steamer multiple times. Together we have decided not to put any more repair expenses towards it.

I would like your approval to buy a new steamer.

Please find below the three bids from Martin Brothers, Rapids Wholesale, and Douglas Equipment.

Douglas Equipment came in with the lowest bid, so I am requesting to award the bid to them.

I have been awarded an Equipment Assistance grant for the full amount that the steamer has been bid at.

Please find attached the award letter for the Equipment Assistance Grant.

BID COMPARISONS:

Douglas Equipment	\$9,314.09
Martin Brothers	\$11,683.98
Rapids Wholesale	\$12,462.91

Thank you for your consideration.

Julia Harris
Food Service Director
Clarinda Community Schools