

# **Minutes of Regular Meeting**

**December 10, 2025**

**The Board of Directors**

**Clarinda Community School District**

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A Regular Meeting of the Board of Directors of Clarinda Community School District was held Wednesday, December 10, 2025, beginning at 5:00 PM in the McKinley Boardroom.

## **1. Call to Order**

President Wyman called the meeting to order at 5:00 p.m.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

## **3. Roll Call**

The following Board members were present: President Wyman, Vice President Butt, Boysen, Hayes and Honeyman.

## **4. Audience to Visitors**

President Wyman welcomed all visitors to the meeting.

## **5. Approval of Agenda**

A motion was made by Boysen, seconded by Honeyman, to approve the agenda. Motion carried 5-0.

## **6. Consider Consent Agenda Items**

A motion was made by Honeyman, seconded by Boysen, to approve the consent agenda items. Motion carried 5-0.

6.1 Approve Minutes of the November 12, 2025 Regular Meeting

6.2 Approve Bills

6.3 Approve Open Enrollment Requests for the 2025-2026 School Year

Open Enrollment into the district: none

Open Enrollment out of the district: 3 – Shenandoah, eleventh grade (Hayden Jones), eleventh grade (Jazmine Crooks), seventh grade (Maelynn Newton)

6.4 Approve Recommendations, Transfers, and Resignations

Hires: Baylee Propp, Custodian, effective December 1, 2025

Tammy Hamilton, Custodian, effective December 1, 2025

Jon Cole, Girls 9-12 Tennis Coach, effective the 2026-2027 school year

Shawn Howard, 7/8 Assistant Wrestling Coach, effective December 1, 2025

Transfers: none

Resignations: none

6.5 Approve Volunteer Coaches

Wrestling - Austin Gutknecht and Softball – Sara Keeler

6.6 Approve Special Education Contracts with Stanton, Essex, South Page, and Bedford

## **7. Old Business**

### **7.1 Financial Report**

Mrs. McKinnon presented the FY25 Certified Annual Report.

### **7.2 Treasurer's Report**

A motion was made by Hayes, seconded by Butt, to approve the FY25 Treasurer's Report as prepared and presented.

### **7.3 Election Results**

The Board reviewed the certified results. Paul Boysen and Ashilyn Sunderman are duly elected to the Clarinda Community School Board for a term of four years. 911 votes were cast.

### **7.4 Adjournment of Retiring Board**

Mr. Privia and President Wyman thanked and presented a plaque to Honeyman for his service to CCSD.

President Wyman declared the Board adjourned at 5:16 p.m.

## **8. New Business**

### **8.1 Call to Order of the New Board**

President pro tem McKinnon called the meeting to order at 5:18 p.m.

### **8.2 Roll Call**

The following board members were present: Boysen, Butt, Hayes, Sunderman, and Wyman.

### **8.3 Administration of the Oath of Office to Newly Elected Board Members**

McKinnon administered the oath of office to the new Board members.

### **8.4 Organizational Meeting**

McKinnon started the process of reorganizing the school Board.

#### **8.4.1 Election of Officers**

##### **8.4.1.1 President**

McKinnon called for nominations for President. Hayes nominated Butt.

An oral vote was taken and Butt was nominated President by a 5-0 vote. For Butt: Boysen, Butt, Hayes, Sunderman, and Wyman. McKinnon administered the oath of office to Butt the newly elected President.

##### **8.4.1.2 Vice President**

President Butt called for nominations for Vice President. Wyman nominated Hayes. An oral vote was taken and Hayes was nominated Vice President by a 5-0 vote. For Hayes: Boysen, Butt, Hayes, Sunderman, and Wyman. President Butt administered the oath of office to Hayes the newly elected Vice President.

**8.4.2 Discuss and Approve 2025-26 dates, times, and locations for regular meetings of the Board**

A motion was made by Wyman, seconded by Hayes, to approve school board meetings to be held on the second and fourth Wednesdays each month, except for July, November, and December having only one meeting, at 5:00 p.m. in the McKinley Boardroom. Motion carried 5-0.

**8.4.3 Discuss and Approve Bank Depositories**

A motion was made by Boysen, seconded by Wyman, to adopt a resolution approving the bank depositories as presented: PCSB \$25,000,000; Bank Iowa \$25,000,000; PMA (ISJIT) \$25,000,000; Cornerstone \$25,000,000; and First Interstate Bank \$25,000,000. Ayes: Boysen, Butt, Hayes, Honeyman, and Wyman. Motion carried 5-0.

**8.4.4 Discuss and Approve Access to Clarinda Community School District Financial and Portfolio Accounts**

A motion was made by Boysen, seconded by Wyman, to approve authorizing the School Board President, Director of Finance, and Superintendent to have access to view district bank accounts and financial portfolios. Motion carried 5-0.

**8.4.5 Approve Official Newspaper**

A motion was made by Boysen, seconded by Wyman, to approve designating the Southwest News Herald as the district's official newspaper for the 2025-2026 school year. Motion carried 5-0.

**8.4.6 Approve the 2025-2026 Reimbursement Schedule**

A motion was made by Wyman, seconded by Boysen, to approve the 2025-2026 reimbursement schedule of \$60 for adult and \$40 student daily meals when travelling. Motion carried 5-0.

**8.4.7 Committee Assignments**

**8.4.7.1. Finance**

Boysen and Sunderman appointed to the finance committee

**8.4.7.2. Facilities/School Improvement**

Hayes and Wyman appointed to the facilities/school improvement committee

**8.4.7.3. Policy/Activities**

Boysen and Butt appointed to the policy/activities committee

**8.4.7.4. Technology**

Sunderman and Wyman appointed to the technology committee

**8.4.7.5. Legislative Action Network**

Butt appointed to the Legislative committee

**8.4.7.6. Page County Conference Board**

Hayes appointed to the Page County Conference Board

## **8.2 Discuss and Consider Approving the SBRC Application for Modified Supplemental Authority for Open Enrollment Out**

A motion was made by Hayes, seconded by Wyman, to approve the SBRC request of a modified supplemental one-time spending authority of approximately \$51,211 for increased open enrollment out for the 2025-26 school year. Motion carried 5-0.

## **8.3 Discuss and Consider Approving Early Graduates**

Mr. Cox explained why the district went back to semesters, the career paths students are taking, and why students are choosing to graduate early.

A motion was made by Hayes, seconded by Wyman, to approve the first semester early graduation list pending successful completion of the graduation requirements as set forth by the Board of Education and the state of Iowa. Motion carried 5-0.

## **8.4 Discuss and Consider Approving the Clarinda Foundation Donation**

A motion was made by Wyman, seconded by Sunderman, to approve the Clarinda Foundation donation of \$200,000. Motion carried 5-0.

## **8.5 Discuss and Consider Approving the Memorial Library Donations**

A motion was made by Boysen, seconded by Hayes, to approve the \$100 elementary library donation in memory of Diane Decker. Motion carried 5-0.

## **8.6 Discuss and Consider Approving the Albireo Energy Quote 1**

A motion was made by Wyman, seconded by Boysen, to approve the Albireo Energy quote for \$40,651.00 to replace the unit ventilator and miscellaneous points controllers at the 7-12 building. Motion carried 5-0.

## **8.7 Discuss and Consider Approving the Albireo Energy Quote 2**

A motion was made by Wyman, seconded by Hayes, to approve the Albireo Energy quote for \$62,018.00 to replace the air handling unit and mechanical room controllers, and boiler system integration at the 7-12 building. Motion carried 5-0.

## **8.8 Discuss and Consider Approving the Baseball Trip to St. Louis**

A motion was made by Hayes, seconded by Wyman, to approve the baseball trip to Busch Stadium in St. Louis from June 27-29, 2026. Motion carried 5-0.

## **8.9 Discuss and Consider Approving the Nurse's Fund Donations**

A motion was made by Boysen, seconded by Wyman, to approve donations from the Charles Hockenberry Foundation for \$1,000 and the Westminster Presbyterian Church for \$150 for the Nurse's Fund. Motion carried 5-0.

## **8.10 Discuss and Consider Approving the CDW Microsoft 365 Quote**

A motion was made by Hayes, seconded by Wyman, to approve Microsoft Office 365 from CDW for \$7079.52. Motion carried 5-0.

### **8.11 Discuss and Consider Approving the Overnight Stay for Girls' Basketball**

A motion was made by Wyman, seconded by Hayes, to approve the girls' basketball overnight stay in Fort Dodge on December 19. Motion carried 5-0.

## **9. Recognition and Reports**

### **9.1 Administrator Report**

Mrs. Ehlers reported the Family Literacy night wrapped up The One School, One Book (*The One and Only Ivan*). It was the best attendance. She spoke about the CLSD (Comprehensive Literacy State Development) grant the District was awarded. The first team training focused on strengthening our current literacy vision. Mrs. Ridge and Mr. Evans are having student winter concerts. Mr. Cox reported the Cardinal Online program has 55 students and the Clarinda Flight program has 40 students. Finals will begin next week. Professional development has included student emergency operations procedures.

### **9.2 Superintendent Report**

Mr. Privia is working with IPEB (Iowa Public Employment Board) with online training for open meetings. He and McKinnon continue to work on finances.

### **9.3 Board Correspondence**

none

## **10. Meeting Announcements**

10.1 A regular meeting will be on Wednesday, January 14, 2026 at 5:00 p.m. at McKinley.

10.2 A regular meeting will be on Wednesday, January 28, 2026 at 5:00 p.m. at McKinley.

## **11. Adjournment**

A motion was made by Hayes, seconded by Wyman, to adjourn the meeting at 5:51 p.m. Motion carried 5-0.

**These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting.**

**Nancy McKinnon**  
**Board Secretary**

**Clarinda Board of Directors went into exempt session for negotiating sessions, strategy meetings of public employers or employee organizations, mediation, and the deliberative process of arbitration as provided by Iowa Code 20.17(3).**