



McKenzie Snow, Director

Kim Reynolds, Governor
Adam Gregg, Lt. Governor

2024 Summer Reading Camp Grant Programs Award Notice

July 3, 2024

Lesley Ehlers,

On May 28, 2024 the Iowa Department of Education issued a press release that announced a new Summer Reading Camp Grant that will provide up to \$2 million in competitiveness grants to support schools in creating, expanding and sustaining evidence-based summer reading programs. Funds for the Summer Reading Camp Grant are provided through the Iowa Department of Education's portion from the American Rescue Plan Elementary and Secondary School Emergency Relief (APR ESSER) Fund to address state-level educational efforts.

This email serves as notification of the awarded grant amount indicated below.

Garfield Elementary, Clarinda Community School District
Award Amount: \$46,000.00

1. Awarded funds can be claimed for reimbursement once the designated Program Contact receives the IowaGrants.gov notification that the grant is awarded and underway.
 - a. Expenditures for May 1, 2024 - June 30 2024 must be submitted by July 24, 2024
 - b. Expenditures for July 1, 2024 - September 30, 2024 must be submitted by Sept. 30, 2024.
 - i. If your summer program occurs over both date ranges, please submit two claims.
2. New users can find log-in instructions for Iowa Grants [here](#).
3. Refer to the [Summer Reading Camp Grant](#) website for additional guidance.

Thank you,

Veronica Andersen, M.Ed.
Education Program Consultant, Title I, Part A
Bureau of Federal Programs
Phone: 515-402-2736
veronica.andersen@iowa.gov

April Gosselink-Lemke, M.Ed.
Elementary Literacy Consultant
Bureau of Learner Strategies and Supports
Phone: 515-971-0469
april.gosselink-lemke@iowa.gov

Ensuring all students experience a world-class education.

Summer Reading Camp Grant Program Contact and Fiscal Officer:

This document serves to provide important updates regarding the [Summer Reading Camp Grant](#) reimbursements and reporting requirements in [IowaGrants.gov](#).

- **Reimbursement Claims**

- General Ledger: Districts need to code revenues for this grant with Source and Project 4078, and expenditures with Project 4078. The Project Name is Summer Reading Camp Grant.
- Spending Window: All funds **must be expended by September 30, 2024**. Therefore, funds must be expended and reimbursement claims submitted prior to this date.

- Expenditures for May 1, 2024 - June 30 (FY24 deadline to submit July 24, 2024)

- Expenditures for July 1, 2024 - September 30 (FY25 deadline to submit Sept. 30, 2024)

- **End of Grant Program Status Report** (*follow-up details will be provided at a later date*)

- Report grant program implementation by **September 30, 2024**

- **End of Grant Program Impact Progress Monitoring Data**

- Upload evaluation data with the end of grant status report and describe progress with measurable benchmarks or indicators based on the data provided by **September 30, 2024**

Submitting Claims for Reimbursement:

Reimbursement claims are directly aligned with your grant budget and all expenditures claimed should be included in the claim budget under the approved budget line item in [IowaGrants.gov](#).

Claim must include:

An [uploaded year-to-date general ledger](#) (7/1-6/30) that includes:

- **Project code- 4078, Summer Reading Camp Grant**
- Project code totals
- [Accounting Object codes](#)
- Expenditure Description- include a brief description of the expenditure to ensure allowability and alignment with the approved grant application

Steps to Submit a claim go to [IowaGrants.gov](#)

1. Go to **Grants** and select the **2023-24 Summer Reading Camp Grant**
2. Click on **"Claims"** under the **"Grant Components"**
3. Click **"Add Claim"** on the top right to create a claim.
4. You will then be directed to the **'Claim General Information'**
 - Select Type **"Reimbursement"**
 - Report Period - Enter the Start and End Date, reflects the dates for the current claim period being submitted for reimbursement.
 - Final Request- Response defaults to **"No"**, change to **"Yes"** only if this is your final claim for reimbursement for the total award
 - Then click **'Save Form'** on the top right.
5. Then under the claim details click on **"Reimbursement"**
 - Then click on the top right to **Edit Reimbursement**
 - Enter the expenses for this period on the budget line then **Save Reimbursement**
 - Click the blue next button at the bottom to provide Claim Contact Information, save, then click next button
 - **Reimbursement Documentation**, click **add new attachment** to **upload the general ledger** and supporting documents regarding the expenditures