

# **Minutes of Regular Meeting**

## **December 6, 2023**

### **The Board of Directors**

### **Clarinda Community School District**

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A Regular Meeting of the Board of Directors of Clarinda Community School District was held Wednesday, December 6, 2023, beginning at 5:00 PM in the McKinley Boardroom.

#### **1. Call to Order**

President Sunderman called the meeting to order at 5:00 p.m.

#### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

#### **3. Roll Call**

The following Board members were present: President Sunderman, Vice President Honeyman, Bergren, Boysen, and Jones.

#### **4. Audience to Visitors**

President Sunderman welcomed all visitors to the meeting. Jennifer Herrington congratulated the new board members and wished them well.

#### **5. Approval of Agenda**

A motion was made by Bergren, seconded by Jones, to approve the agenda. Motion carried 5-0.

#### **6. Consider Consent Agenda Items**

A motion was made by Jones, seconded by Bergren, to approve the consent agenda items. Motion carried 5-0.

6.1 Approve Minutes of the November 8, 2023 Regular Meeting

6.2 Approve Bills

6.3 Approve Open Enrollment Requests for the 2023-2024 School Year

Open Enrollment into the district: 2 – South Page, second (Oliver Smalley), fourth (Mason Smalley)

Open Enrollment out of the district: none

6.4 Approve Recommendations, Transfers, and Resignations

Hires: none

Transfers: none

Resignations: none

6.5 Approve Volunteer Coach

Zach Goering as high school boys' basketball coach

#### **7. Old Business**

##### **7.1 Financial Report**

Mrs. McKinnon reported on the new budget process.

##### **7.2 Treasurer's Report**

A motion was made by Jones, seconded by Bergren, to approve the FY23 Treasurer's Report as prepared and presented. Motion carried 5-0.

##### **7.3 Discuss and Consider Approving Early Retirement**

This is only for 2023-24 school year but will be discussed each year. The offer will follow a

matrix which includes years of service and remaining sick days.

A motion was made by Bergren, seconded by Boysen, to approve offering early retirement for FY24 to a maximum of four certified staff, two classified staff, and one administrator.

Motion carried 5-0.

#### **7.4 Discuss and Consider Approving Jr/Sr. High Student Handbook Changes**

The addition has been followed in past practice but Mr. Cox is requesting to add it to the handbook so it is in writing for students, parents, and future staff to follow. Two teacher committees have been involved in helping with this process.

A motion was made by Bergren, seconded by Jones, to approve adding the concurrent enrollment options to the 2023-24 Jr/Sr. High Student Handbook. Motion carried 5-0.

#### **7.5 Election Results**

The Board reviewed the certified results. Patrick Hayes, Josh Wyman, and Mike Butt are duly elected to the Clarinda Community School Board for a term of four years. 2709 votes were cast.

#### **7.6 Adjournment of Retiring Board**

Mr. Privia and Vice President Honeyman thanked and presented plaques to Bergren, Jones, and Sunderman for their service to CCSD.

President Sunderman declared the Board adjourned at 5:18 p.m.

### **8. New Business**

#### **8.1 Call to Order of the New Board**

President pro-tem McKinnon called the meeting to order at 5:20 pm.

#### **8.2 Roll Call**

The following board members were present: Boysen, Butt, Hayes, Honeyman, and Wyman.

#### **8.3 Administration of the Oath of Office to Newly Elected Board Members**

McKinnon administered the oath of office to the new Board members.

#### **8.4 Organizational Meeting**

McKinnon started the process for reorganizing the school Board.

##### **8.4.1 Election of Officers**

###### **8.4.1.1 President**

McKinnon called for nominations for President. Wyman nominated Honeyman. Honeyman nominated Butt. An oral vote was taken and Honeyman was nominated President by a 4-1 vote. For Honeyman: Boysen, Butt, Hayes, and Wyman. For Butt: Honeyman. McKinnon administered the oath of office to Honeyman the newly elected President.

###### **8.4.1.2 Vice President**

President Honeyman called for nominations for Vice President. Hayes nominated Wyman. Wyman nominated Hayes. An oral vote was taken and Wyman was nominated Vice President by a 3-2 vote. For Wyman: Butt, Hayes, and Honeyman, For Hayes: Boysen and Wyman. President Honeyman administered the oath of office to Wyman the newly elected Vice President.

##### **8.4.2 Discuss and Approve 2023-24 dates, times, and locations for regular meetings of the Board**

A motion was made by Wyman, seconded by Butt, to approve school board meetings to be held on the second and fourth Wednesdays each month, with the exception of

July, November, and December having only one meeting, at 5:00 p.m. in the McKinley Boardroom. Motion carried 5-0.

**8.4.3 Discuss and Approve Bank Depositories**

A motion was made by Boysen, seconded by Hayes, to adopt a resolution approving the bank depositories as presented: PCSB \$25,000,000; Bank Iowa \$25,000,000; PMA (ISJIT) \$25,000,000; Cornerstone \$25,000,000; and First Interstate Bank \$25,000,000. Ayes: Boysen, Butt, Hayes, Honeyman, and Wyman. Motion carried 5-0.

**8.4.4 Discuss and Approve Access to Clarinda Community School District Financial and Portfolio Accounts**

A motion was made by Boysen, seconded by Wyman, to approve authorizing the School Board President, Director of Finance, and Superintendent to have access to view district bank accounts and financial portfolios. Motion carried 5-0.

**8.4.5 Approve Official Newspaper**

A motion was made by Hayes, seconded by Boysen, to approve designating the Southwest News Herald as the district's official newspaper for the 2023-2024 school year. Motion carried 5-0.

**8.4.6 Approve the 2023-2024 Reimbursement Schedule**

A motion was made by Wyman, seconded by Hayes, to approve the 2023-2024 reimbursement schedule as presented. Motion carried 5-0.

**8.4.7 Committee Assignments**

**8.4.7.1. Finance**

Boysen and Wyman appointed to the finance committee

**8.4.7.2. Facilities/School Improvement**

Honeyman and Butt appointed to the facilities/school improvement committee

**8.4.7.3. Policy/Activities**

Boysen and Butt appointed to the policy/activities committee

**8.4.7.4. Technology**

Hayes and Wyman appointed to the technology committee

**8.4.7.5. Legislative Action Network**

Butt appointed to the Legislative committee

**8.4.7.6. Page County Conference Board**

Hayes appointed to the Page County Conference Board

**8.2 Discuss and Consider Approving the SBRC Application for Modified Supplemental Authority for Open Enrollment Out**

A motion was made by Wyman, seconded by Hayes, to approve SBRC request of a modified supplemental one-time funding of approximately \$131,326 for increased open enrollment out for the 2023-24 school year. Motion carried 5-0.

**8.3 Discuss and Consider Approving Canceling the December 27 Board Meeting**

A motion was made by Butt, seconded by Hayes, to approve canceling the December 27, 2023 meeting. Motion carried 5-0.

**8.4 Discuss and Consider Approving the First Reading of Policy Primers**

A motion was made by Wyman, seconded by Boysen, to approve the first reading of the Volume 32 #1 Policy Primers. Motion carried 5-0.

### **8.5 Discuss and Consider Approving Early Graduates**

A motion was made by Boysen, seconded by Wyman, to approve the first semester early graduation list pending successful completion of the graduation requirements as set forth by the Board of Education and the state of Iowa. Motion carried 5-0.

### **8.6 Discuss and Consider Approving Donations**

A motion was made by Hayes, seconded by Boysen, to approve donations of \$600 from an anonymous donor, \$100 from the Westminster Presbyterian Church, \$100 from the Methodist Church, and \$1000 from the Hockenberry Foundation. Motion carried 5-0.

### **8.7 Discuss and Consider Approving Youth Theater Fundraiser**

A motion was made by Boysen, seconded by Butt, to approve the fund drive for the Youth Theater Group. Motion carried 5-0.

## **9. Recognition and Reports**

### **9.1 Administrator Report**

Mrs. Ehlers and Mr. Cox reported on the scores from the Iowa Performance Profile. Each school receives an overall score based on accountability measures. Elementary was ranked as commendable which is an increase of five points. Jr./Sr. High was ranked commendable which is half a point under high performing, and ranked second in H-10. Mrs. Ehlers stated holiday concerts are this month and TeamMates Mentoring for students has started. Mr. Cox stated the Geometry in Construction class is building deer blinds to be sold. The Cardinal Online Program currently has 21 students enrolled.

### **9.2 Superintendent Report**

Mr. Privia and Mrs. McKinnon will attend a budget workshop next week. He has been in discussion with legal counsel about a voted PPEL.

### **9.3 Board Correspondence**

Honeyman congratulated Butt, Hayes, and Wyman.

## **10.Meeting Announcements:**

10.1 A regular meeting will be on Wednesday, January 10, 2024 at 5:00 p.m. at McKinley.

10.2 A regular meeting will be on Wednesday, January 24, 2024 at 5:00 p.m. at McKinley.

## **11. Adjournment**

A motion was made by Boysen, seconded by Hayes, to adjourn the meeting at 6:10 p.m. Motion carried 5-0.

**These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting.**

**Nancy McKinnon  
Board Secretary**